



JOB DESCRIPTION

Job title
Business Management - UK Agribusiness Data Technician
Name of person or job role reporting to
Technical Director (Business Management)
Responsibilities
<ul style="list-style-type: none">• Leading the development of a new agribusiness service of financial data collection for farming businesses in the UK• Demonstrate the use of Xero and Hubdoc software to farming businesses and the wider agri-food supply chain• Delivery of Xero accounting services in the UK and business growth aligned to the ADAS ALM strategic plan• Provide the leadership and innovation to enable the growth of the ADAS Xero customer portfolio through sales campaigns and industry workshops• Recruit, develop and retain additional team members as the Agribusiness Data business grows• Develop an ADAS Chart of Accounts that can be utilised by all farming businesses to enable accurate benchmarking• Develop a financial reporting mechanism to demonstrate both ongoing and year-end enterprise profitability• Exchange your knowledge of the Xero platform amongst ADAS colleagues to build understanding of the product• To ensure maximum flexibility and to reflect the Company's evolving needs, you may be asked to perform additional tasks that may be reasonably expected within your level of capability without additional remuneration.
Qualifications/Experience
<ul style="list-style-type: none">• Proven knowledge and experience of the Xero cloud accounting platform• Proven track record of lead generation and sales performance• Good understanding of accounting principles with Association of Accounting Technicians (AAT) Level 2 or above preferred but not essential• Understanding of industry benchmarks in accounting best practices• Expertise in Microsoft Excel, Microsoft Office Suite and related accounting software• Skilled in data entry and reporting using Xero• Confidentiality, honesty & integrity• Attention to detail and ability to work to tight deadlines• Good communication skills
I hereby agree that I have read and understood the job description.
Signed _____ Date _____
Name _____